

University of California, Santa Barbara Background Check Form

REQUIRED INFORMATION (Please answer each of the following questions; please print clearly.)

Position Working Title		Department			Date		
Last Name		First Name			Middle Name		
Other Names You Have Used		Social Security			ID # (CDL, CA ID, or Passport)		
Date of Birth	Place of Birth	Sex	Height	Weight	Hair Color	Eye Color	
Home Telephone () -		Business Telephone () -			E-Mail		
Street							
City					State	Zip	

1. Have you EVER been convicted of a felony or misdemeanor which resulted in imprisonment or probation? If yes, state the conviction date, the court location (city & state), identify the nature of the offense, and provide the sentence or fine information (For example: 9/15/82; Santa Barbara, CA; misdemeanor conviction; 488PC - petty theft; 6 months probation, and 2 days jail). Yes No

Note: A "yes" response will not necessarily disqualify you from consideration for employment. Exclude 1) convictions for marijuana-related offenses for personal use more than two years old; 2) convictions that have been sealed, expunged or legally eradicated; or 3) misdemeanors for which probation was complete and the case was dismissed by the court.

2. Have you ever been convicted of any crime under another name(s)? Yes No
If yes, please state name(s) and conviction charges under that name(s).
3. Are you out on bail or released on your own recognizance pending trial? Yes No
If yes, please explain.

CERTIFICATION AND AUTHORIZATION

I certify that the information contained on this form is true, correct and complete to the best of my knowledge. I understand that UCSB positions, which are designated critical, require background checks for the purpose of evaluating me for employment, promotion, transfer, or reclassification. I also understand that any misrepresentation, falsification or omission of facts herein may be grounds for disqualification or separation.

Signature _____ Date _____

PRIVACY NOTIFICATION STATEMENT

The State of California Information Practices Act of 1977 (effective July 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is to conduct background checks on individuals selected for, or reclassified into, critical positions. University policy and State and Federal statutes authorize the maintenance of this information. Furnishing the information is mandatory; failure to provide the information may be grounds for disqualification or separation. The office responsible for maintaining the information supplied on this form is the UCSB Human Resources Office.