

CX FLSA Election Form
University of California, Santa Barbara

NOTE: This document is made available for use by Clerical Unit employees in accordance with Article 10, Section K.3.a. (Hours of Work) Compensation of Overtime of the UC/CUE Clerical Unit Agreement.

Non-exempt employees are entitled to compensation at the time and one-half rate (premium rate) for all hours worked after 40 hours in a workweek. In accordance with the Fair Labor Standards Act (FLSA), and, as outlined in the Clerical Unit Bargaining Agreement, overtime will be compensated at the appropriate rate either by pay or compensatory time off if the department offers compensatory time off. Unless the employee and the University agree otherwise, overtime will be paid.

Compensatory time shall be paid or scheduled by the University in accordance with departmental needs. Accumulation of compensatory time is limited to a maximum of two hundred and forty (240) hours. An employee shall be paid for hours of overtime that exceed this limit.

If you agree to receive compensation for overtime in the form of compensatory time off, check the box below, sign and date this notice, and return it to your supervisor.

If you indicate below that you do not agree to accept compensatory time off in lieu of pay, you will receive payment for overtime.

An employee may, upon hire and thereafter during the month of June, file a written indication of preference for either compensatory time off or pay with her/his immediate supervisor. The University shall grant the preference indicated.

I **agree** to accept compensation for overtime in the form of compensatory time off.

Name (Printed) _____

Signature _____ Date _____

I **do not agree** to accept compensation for overtime in the form of compensatory time off.

Name (Printed) _____

Signature _____ Date _____